

HOW TO BE AN INCLUSIVE LEADER

LEARN

APPLY

Write down how you will apply each tip to your situation:



ESTABLISH CLEAR GROUND RULES

Create the foundation for an inclusive culture where everyone feels welcomed, valued, respected and heard.



BECOME AWARE OF YOUR UNCONSCIOUS BIAS

Regularly check assumptions and ask for feedback. A good tool to help you understand your bias is [Project Implicit](#) (free from Harvard University).



HONOUR THE PLATINUM RULE

Treat others as they want to be treated. Find out how by using a simple style self-assessment.*



GIVE EVERYONE A VOICE

Encourage equal participation by using the pay-it-forward approach whereby each person, after speaking, calls on the next person to speak.



MAXIMISE DIVERSITY IN YOUR TEAMS

Build teams with people from different age groups, nationalities, disabilities, etc. Diverse teams boost innovation and the bottom line.